

## OUR MISSION AND GOAL

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The mission of Clubhouse is to provide care for children attending Saint Wenceslaus Catholic School.

The goal of Clubhouse is provide a safe, friendly and informally structured environment in which a variety of activities that promote the spiritual, emotional and social growth of each child are available.



**St. Wenceslaus Catholic School**  
**Clubhouse**

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## CLUB HOUSE ST. WENCESLAUS CATHOLIC SCHOOL AFTER SCHOOL PROGRAM



School Year 2010-2011

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Tel: 952-758-0478

# CLUB HOUSE PROGRAM SCHOOL YEAR 2010-2011

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Club House has been designed to serve the needs of children in kindergarten through eighth grade at St. Wenceslaus School after school and on selected non-school days. Club House offers an on-site location with experienced staff, access to school events, snacks and fun with friends.

**Start Date:**

Tuesday, September 7, 2010

**End Date:**

Wednesday, June 8, 2011

## ENROLLMENT POLICY

In our efforts to manage Club House more financially efficient, and after researching other catholic school after school programs we have decided to move to a monthly contract system.

Monthly contracted enrollment is for families who register for after school care. Monthly contracts are sent to registered families. Families contract for days in advance for the coming month and a space is reserved for your child. Club House is staffed according to the number of children contracted for each day, it is imperative to notify Club House when there will be change in attendance. There are no minimum number of days required. This contracted enrollment is open on a space available basis.

Payment is expected at the time you turn in your calendar. Payment can be divided into two installments if needed. Payment is non-refundable. You will have 10 sick days to use within the year of which your pre-payment for that day will be refunded.

As stated earlier, we are moving to this format to run Club House more financially efficient and to ensure we have the proper staff to student ratio.

## HOURS

After School 2:30-5:30 PM

Non-school days 7:00 AM to 5:30 PM

Club House will be open on Teacher Workshop days and Conference days.

Club House will be open on School Vacation days **ONLY if 7** or more children are in attendance.

Club House is closed on Thanksgiving and the following Friday, Christmas Eve Day, Christmas Day, New Years Eve Day, New Years Eve and the last day of school.

## FEES

Registration: \$25.00/family

After School: \$10.00/child /day

Non-School days: \$30.00 /child

Early Release days: \$15.00/child

Drop-in non-registered/non-contracted:  
\$5.00/hour/child

## **TO REGISTER**

Submit a Club House Registration/Emergency Form to the school office by the August 26 deadline. The form is enclosed in the August mailing and is also at the school office. Please remember to include the non-refundable \$25.00 registration fee per family as well as your contracted August payment. Those who register after the August deadline are still required to pay a registration fee at the time of enrollment. Drop-in or one time users are not required to pay the registration fee but will be charged an hourly rate.